

COMMUNITY DIRECTOR UPDATE

FEBRUARY 3, 2025



UPCOMING COMMUNITY EVENTS

VALENTINE'S CARD MAKING

Date: February 7, 2025 @ 3:00 PM – 4:00 PM

Location: Community Center

Join us and create personalized cards for your loved ones!



VALENTINE'S DAY DESSERT SOCIAL

Date: February 13, 2025 @ 3:00 PM – 5:00 PM

Location: Community Center

Indulge in sweet treats and enjoy the company of your neighbors.



MOVIE NIGHT

Date: February 21, 2025 @ 3:30 PM

Location: Community Center


Bring your family for a cozy "movie night". Popcorn and drinks will be provided. The movie will be chosen by a community vote earlier in the month.




TRASH COLLECTION GUIDELINES

Place refuse bins curbside after 6:00 PM the evening before collection day. Return bins to proper storage by 8:00 PM on collection day. Storage areas include the side of the house, garage, designated storage, or as instructed by the Leasing Office.

Leasing Office Contact Information

 (334) 686-0444

 MaxwellLeasing@huntcompanies.com

 www.maxwellfamilyhousing.com

TRASH SCHEDULE

Maxwell

Monday & Thursday

Gunter

Tuesday & Thursday

ANIMAL CONTROL: WHAT TO DO IF YOU ENCOUNTER A STRAY

If you come across a stray animal, follow these steps:

- Inside the Home – Contact the Leasing Office for assistance.
- Outdoor Strays or Emergencies – Contact local law enforcement or Security Forces for proper handling.

Your safety and the well-being of animals are important—please report any concerns promptly!

FREEZING TEMPERATURES: WINTER WEATHER PRECAUTIONS

When temperatures drop below freezing, take these preventative measures to protect your home:

- Remove hoses from exterior faucets.
- Keep garage and access doors closed to retain heat.
- Open kitchen and bathroom cabinets to expose pipes to warm air.

Follow all Maxwell Family Housing communications regarding winter weather preparation.

Reminder: Tenants are responsible for damages caused by neglect during freezing conditions.

HOME MODIFICATIONS: KNOW THE RULES

- Structural modifications or the creation of additional living spaces are strictly prohibited in your home.
- If you have a request for changes, please consult the Leasing Office before making any alterations.

Following these guidelines ensures the integrity and safety of your home!

GARBAGE DISPOSAL DOS & DON'TS

To keep your garbage disposal working efficiently, follow these guidelines:

- Keep the drain stopper in place when the disposal is not in use.
- Run cold water while operating to help flush food waste.
- Do NOT put grease, bones, hard items, or chemical cleaners down the disposal, as they can cause damage.

Proper care prevents costly repairs—thank you for keeping your disposal in good shape!

LOCKED OUT? HERE'S WHAT TO DO

- During Business Hours – Visit the Leasing Office to obtain a duplicate key.
- After Business Hours – A work order will be prioritized, but please note that a service fee will apply.

Plan ahead to avoid lockouts, and always keep a spare key in a secure location!

EXTENDED TIME AWAY FROM HOME: IMPORTANT REMINDERS

If you're planning to be away from home for an extended period, please take the following steps to keep your home secure and well-maintained:

- Thermostat Settings – Keep your thermostat set to 78°F in summer and 65°F in winter to prevent potential issues.
- Outdoor Faucets – Disconnect and store all hoses to avoid damage.
- Security Measures – Lock all doors and windows. Adjust blinds, shades, or curtains to allow some visibility but maintain privacy.
- Lawn Care – Ensure lawn care services can access your yard by removing any obstacles. If you have a fenced area, arrange for mowing, as tenants are responsible for upkeep.
- Extended Absence Notification – If you'll be gone for more than 30 days, notify the housing office.
- Weather Preparedness – Check the forecast before leaving. In freezing conditions, open cabinets and let faucets drip to prevent pipe damage.
- Trash Collection – Arrange for a neighbor or friend to take your trash bins to the curb and retrieve them weekly.

Taking these steps will help maintain your home while you're away and ensure a smooth return. Safe travels!

TRASH COLLECTION GUIDELINES

To ensure a tidy and well-maintained neighborhood, please follow these trash collection guidelines:

- Set Out Time – Place your refuse bins curbside after 6:00 PM the evening before collection day.
- Retrieval Time – Return bins to their proper storage location by 8:00 PM on collection day to maintain community appearance and prevent wind-blown debris.
- Proper Storage – Store bins neatly at the side of your house, in the garage, a designated storage area, or as instructed by the Leasing Office.

Thank you for doing your part to keep our community clean and beautiful!

If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.

Community Director
Kenisha Harvey

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Director of Operations
Ann Kimball

✉ Ann.Kimball@Huntcompanies.com